

COMMITTEE POLICY



Quality Area 7 Leadership and Service Management

7.1 Effective leadership promotes a positive organisational culture and builds a professional learning community.

7.2 There is a commitment to continuous improvement.

7.3 Administrative systems enable the effective management of a quality service.

The Woodlupine Family Centre 3 year old Kindy comes under the governance of the Woodlupine Family Centre Management Committee of the Service.

The Woodlupine Family Centre program is designed to meet the overall developmental needs of the children in a safe, happy and caring environment, allowing for maximum parental involvement.

We value the rights of the individuals to develop at their own pace and we encourage equality and the principles of social justice.

We also welcome the input of the parents and community groups in the running of the Woodlupine Family Centre via the attendance at committee meetings either as an interested party or as a committee member.

The management Committee of the Woodlupine Family Centre are committed and aware of their responsibility to the Service, the children, the families, the Educators, community, Education and Care Services National Regulations and the Standards and Elements as stated by in the National Quality Standard. The points below ensure that all parties with a vested interest in the Service are represented, supported and served well.

In relation to the Service:

- Management Committee will be involved along with families and Educators in the development and reviewal process for all Policies.
- Management Committee work with Educators combined with feedback from families to develop a Professional Development Plan for the Service

In relation to the Children and Families:

- Management Committee will support families and/or children with additional needs, implementing appropriate individual management plans, AIR Plan etc. and work with resource people to provide a safe, supportive environment and continuity in care.
- Management Committee will seek the opinion of families and the greater community in recognising the needs that are to be met and formalising procedures to ensure that all ideas and concerns are being recognised and addressed.
- Management Committee will seek assistance from families in the way of a Management Committee to represent the family body of the Service in respect to Policy decisions and any other areas of interest.
- Written information regarding the Service's management structure will always be made available to families.
- Written information regarding the procedure for handling grievances will always be made available to families.
- Information on management Committee decisions that affect children, families or

Committee Policy

Policy Number: QA7-001

Date Reviewed: May 2016

Reviewed By: M. Committee

Woodlupine Family Centre 3 year old Kindy, 88 Hale Road Forrestfield WA 6058

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Educators is made available to Educators in a timely manner and minuted at committee meetings

- Families will always have the opportunity to communicate with management Committee in their preferred method and their preference in the way to communicate will be respected and adopted by management and Educators.
- Management Committee and Educators review the effectiveness of staffing practices to ensure continuity of care for children.

Woodlupine Family Centre aims to provide quality care for children incorporating best practice.

- We provide quality education and care, building strong relationship with great inclusion and consistency throughout the service. We ensure as Educators build secure, respectful and reciprocal relationships with the children and their families supporting them every step of the way.
- We work in partnerships with all stakeholders and the broader community involved in every child's life to ensure a holistic approach is used for their teaching and learning.

We integrate the Framework "Belonging, Being & Becoming" and practice on a continuing basis.

- Holistic Approach
- Responsiveness to children
- Learning Through Play
- Intentional Teaching
- Learning Environments
- Cultural Competence
- Continuity of learning and transitions
- Assessment for learning As educators, we reflect upon our practices so we can learn and seek new understandings of our existing culture and continue to grow to become better Educators. We believe that as Educators we should hold high expectations for children's learning so children can progress to their own learning outcomes.

We prepare children for lifelong learning throughout the rest of their lives including but not limiting respect for diversity.

GOALS

The goals of the Woodlupine Family Centre are to:

- Work in partnerships with all stakeholders and the broader community involved in every child's life to ensure a holistic approach is used for their teaching and learning.
- Provide quality education and care and build strong relationship with great inclusion and consistency throughout the service.
- Ensure that as Educators we build secure, respectful and reciprocal relationships with the children and their families supporting them every step of the way.
- Provide a friendly and caring environment for children and parents.
- Recognise all children as individual.

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- Provide equal opportunities for children by providing non biased and non sexist activities.
- Provide developmentally appropriate experiences.
- Provide stimulation and a space for activities through intentional teaching and free play.
- Provide a positive response to the children's activities and be recognised for excellence in child care.
- Be open to provide flexibility for families.
- Provide a fun, safe and stimulating environment that will promote the physical, social, emotional and creative development of every child.